

M e m o r a n d u m

Date: December 11, 2009

To: Mojave Area
Attention: Lieutenant A. D. Witmer

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.17571.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on October 21, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 509 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total stratified sample size of 52 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	207	40.67%	20.34	21
Telecommunications	189	37.13%	18.57	19
Fleet	25	4.91%	2.46	3
Weapons	88	17.29%	8.65	9
Total	509			52

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 50 of the 52 items were located. Two items listed on the Area's telecommunications property list (R47556 and R89232) were transferred, thus, unavailable for inspection. The items are assigned to patrol vehicle 1270548, which is physically located and assigned to the Barstow Area (835). The auto technician at the Barstow Area (T. Fulgenzio)

Safety, Service, and Security

verified the vehicle and the aforementioned telecommunications items were assigned to and within the vehicle. A Motor Vehicle Assignment and Transfer, CHP 57, form was reviewed and attached to this report. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 20 of the 20 items reconciled. The property inspection results of equipment located at the command to the OPI inventory list are summarized on the bottom portion of each respective Attachment.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by March 11, 2010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.



M. C. A. SANTIAGO, CIG
Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field
Inland Division
Telecommunications Section
Fleet Services Section
Office of Inspections, Audits Unit

Attachment A

**OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
MOJAVE AREA
OCTOBER 21, 2009**

ATTACHMENT A

	EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
1	MOBILE RADIO REPEATER	R47556				X		PHYSICALLY MOUNTED TO PATROL VEHICLE (1270548), WHICH IS LOCATED AT THE BARSTOW AREA (835)
2	CONTROL HEAD - MOBILE	R89232				X		PHYSICALLY MOUNTED TO PATROL VEHICLE (1270548), WHICH IS LOCATED AT THE BARSTOW AREA (835)

Attachment B

**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
MOJAVE AREA**

ATTACHMENT B

Property inspection list to equipment

ASSET #	DESCRIPTION	MANUFACTURER NAME	SERIAL #	Y	N	A	T	C	OTHER
1	108565	TIMER REACTION ELECTRONIC HAND-HELD	CED	X					
2	108601	TIMER REACTION ELECTRONIC HAND-HELD	CED	X					
3	112390	RADAR VEHICLE MOUNTED	STALKER	040394	X				
4	115483	RADAR UNIT	STALKER	042865	X				
5	125502	BREATH ANALYZER	INTOXIMETER	047941	X				
6	129889	LAPTOP	GATEWAY	0029480815	X				
7	138704	RECORDER	OLYMPUS	548091YEP	X				
8	140630	LIDAR, HANDHELD	LASER TECHNOLOGY	UX015598	X				
9	143431	COMPUTER	HEWLETT PACKARD	2UB54603H1	X				
10	143442	COMPUTER	HEWLETT PACKARD	2UB54603H5	X				
11	144066	LASER FAX MACHINE	BROTHER	U61326BJ917959	X				
12	147671	LAPTOP	GATEWAY	0037134855	X				
13	151894	Uninterruptable Power Sour	APC	3B0717X26952	X				
14	154468	COMPUTER	HEWLETT PACKARD	MXL7330FC1	X				
15	160672	COMPUTER	HEWLETT PACKARD	MXL8231B07	X				
16	160893	PRINTER	HEWLETT PACKARD	CNBC85Q0QG	X				
17	163741	FAX MACHINE	BROTHER	U61325G8N627357	X				
18	77794	SHREDDER	MICHAEL	512758	X				
19	86460	CAMERA SURESHOT	CANON	4456259	X				
20	93812	CAMERA 35MM STYLUS 200MP0076D4236	OLYMPUS		X				
21	99979	JACK HYDRAULIC P0830D5033	LINCOLN	P642P26031	X				

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
MOJAVE AREA**

ATTACHMENT B

Equipment to inventory list

	ASSET #	DESCRIPTION	MANUFACTURER NAME	SERIAL #	Y	N	A	T	C	OTHER
1	160892	PRINTER	HEWLETT PACKARD	CNBC85Q0PT	X					
2	142448	TV/DVD/VCR/ COMBO 20" FLAT SILVER			X					
3	90911	VAULT-WEAPONS 60X20X30 P0830D0015		20305	X					
4	146967	COPIER	SHARP	66000306	X					
5	124218	SWITCH	3COM	7MMV571D6B8	X					
6	135204	Uninterruptable Power Sour	APC	AS0416226658	X					

Attachment C

**CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
MOJAVE AREA**

ATTACHMENT C

Property inspection list to equipment

	ASSET #	DESCRIPTION	VEHICLE / MISC.	VEHICLE / MISC.	MANUFACTURER NAME	SERIAL #	Y	N	A	T	C	OTHER
1	F2098	Vault			THERMOBOND	N/A - VAULT	x					
2	R40824	Mobile Radio	1270676		G E	9523092	x					
3	R41881	Mobile Radio	1270735		G E	9540804	x					
4	R44006	Mobile Radio	1248096		GE		x					
5	R44513	Mobile Repeater	1248263		G E	7553234	x					
6	R45925	Mobile Repeater	1248537		G E	7741364	x					
7	R47017	Mobile Repeater	C3000F	1237634	G E		x					
8	R47556	Mobile Repeater	1270548		GE	7820965		x		X		SEE MEMORANDUM AND ATTACHMENT A
9	R54221	Scanner	1248263		UNIDEN	45005311	x					
10	R54485	Scanner	1288889		UNIDEN	45006518	x					
11	R60469	Battery Charger - Radio	ResPost		MOTOROLA		x					
12	R60520	Battery Charger - Radio	ResPost		MOTOROLA		x					
13	R64718	Hand-Held Radio	19372		MOTOROLA	402AWY7182	x					
14	R65134	Hand-Held Radio	17064		MOTOROLA	402AWYB131	x					
15	R69389	Hand-Held Radio	10701	AREI-08	MOTOROLA	402AXE8258	x					
16	R71605	Analyzer/Conditioner - Radio			MOTOROLA		x					
17	R80366	Control Head - Mobile	1270883		GENERAL ELECTRIC		x					
18	R89232	Control Head - Mobile	1270548		GE			x		X		SEE MEMORANDUM AND ATTACHMENT A
19	R96390	Announcer - Telephone			BOGEN	06010682	x					

LEGEND

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**CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
MOJAVE AREA**

ATTACHMENT C

Equipment to inventory list

	ASSET #	DESCRIPTION	VEHICLE / MISC.	VEHICLE / MISC.	MANUFACTURER NAME	SERIAL #	Y	N	A	T	C	OTHER
1	R60459	Battery Charger - Radio	ResPost		MOTOROLA		X					
2	R97661	Control Head - Mobile	1248294		GE		X					
3	R99367	Citizen Band Radio	1248304		UNIDEN PRO520XL		X					
4	R80877	Scanner	1248304		UNIDEN	95000798	X					
5	R41686	Mobile Radio	1248304		G E	9540277	X					
6	F1989	Generator			ONAN	F830644095	X					

LEGEND

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Attachment D

**CALIFORNIA HIGHWAY PATROL
2009 FLEET RECORD INSPECTION REPORT
MOJAVE AREA**

ATTACHMENT D

Property inspection list to equipment

	EQUIPMENT #	LICENSE #	DESCRIPTION	YEAR	MANUFACTURER	MODEL	Y	N	A	T	C	OTHER / COMMENTS
1	1248294	1248294	ENFORCEMENT	2008	FORD	CROWN VIC	x					
2	1248304	1248304	ENFORCEMENT	2008	FORD	CROWN VIC	x					
3	1289066	1289066	ENFORCEMENT	2009	FORD	CROWN VIC	x					

Equipment to inventory list

	EQUIPMENT #	LICENSE #	DESCRIPTION	YEAR	MANUFACTURER	MODEL	Y	N	A	T	C	OTHER / COMMENTS
1	1248169	1248169	ENFORCEMENT	2007	FORD	CROWN VIC	x					
2	1270735	1270735	ENFORCEMENT	2008	FORD	CROWN VIC	x					
3	C3000F	1237634	ALL TERRAIN ENFORCEMENT	2008	FORD	EXPEDITION 4X4	x					

LEGEND

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Attachment E

**CALIFORNIA HIGHWAY PATROL
2009 WEAPONS RECORD INSPECTION REPORT
MOJAVE AREA**

ATTACHMENT E

Property inspection list to equipment

	Weapon Type	Serial Number	Control Number	Employee I.D.	Last Name	First Name	Y	N	A	T	C	Other / Comments
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
4	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
5	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
6	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
7	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
8	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
9	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					

Equipment to inventory list

	Weapon Type	Serial Number	Control Number	Employee I.D.	Last Name	First Name	Y	N	A	T	C	Other / Comments
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
4	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					
5	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	X					

Legend:

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- **CHP 57**

- **ASSET LOCATOR**

CHP 57 - MOTOR VEHICLE ASSIGNMENT AND TRANSFER
(PAR:CHP 57)

		VEHICLE NR:	1270548
YEAR:	2008	LICENSE NR:	1270548
MAKE:	FOR	REPLACES VEHICLE:	1239889
MODEL:	CRNVIC	VIN:	2FAHP71V48X139830
CLASS CODE:	ES	DATE PLACED IN SERVICE:	07/08/2008
DEALER STOCK NR:	25766	FUEL CARD #:	975

EQUIPMENT

ITEM:	DESCRIPTION:
A CB RADIO	R-99620
A RADIO - CHP	R-41373
A RADIO CONTROL HEAD	R-89232
A REPEATER	R-478656
A SCANNER	N/A
ANTENNA - COMPUTER -	
BASE LOAD ANTENNA	
CABLE - MAIN RADIO	
CABLE - COMPUTER DAT	
CB ANTENNA FENDER M	
CONSOLE	
DECALS	
DOCKING STATION	
DUAL GUN LOCKS	
EXEMPT LICENSE PLATE	
EXTERNAL JUMPER PLUG	
FIRST AID KIT	
LED MIRROR MT RD/BL	
MAPLIGHT	
PRISONER RESTRAINT E	
PUSH BUMPER	
RADIO/SIREN INTERFAC	
REAR DECK LIGHT	
REPEATER ANTENNA	
SIREN	
SPOTLIGHT RIGHT CLE	
SPOTLIGHT LEFT RED	
STALKER RADAR WIRING	
WIG WAG FLASHER	

* NOTE, RN SHULD BE
CORRECTED TO: R47556

COMMENTS:
09-895

ASSIGNED TO LOCATION: 835

ODOMETER: 105281
TRANSFERED FROM LOCATION:

RECEIVED BY: _____
(Signature)

DELIVERED BY: _____
(Signature)

PRINT NAME: _____

PRINT NAME: _____

ID NUMBER: _____

ID NUMBER: _____

DATE: _____

DATE: _____

----- End of Report -----

Item Number

Look up by

☒ **Tag #** ☐ **Serial #**

Asset Information

Asset # R89232

SN

Model # S810

Description CONTROL HEAD, VEHICLE

Vendor Name GE

Warranty End

Asset Key CONTROL HEAD, VEHICLE.S810.NONE

Location 830.00.00.0

Vehicle # 1270548

Assigned to Vehicle LC#

Item Number

Look up by

☒ **Tag #** ☐ **Serial #**

Look up

Asset Information

Asset # R47556

SN 7820965

Model # RVR16HP

Description MOBILE RADIO REPEATERS

Vendor Name

Warranty End

Asset Key MOBILE RADIO REPEATERS.RVR16HP.NONE

Location 830:00:00:0

Vehicle # 1270548

Assigned to Vehicle LC#